

AGENDA
Design Review Board
January 5, 2022 at 5:30 PM
915 S. Tovreaville Road, City of Bisbee Council Chambers
Bisbee, Arizona 85603

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Savannah Anderson			
Peter Gaffer			
Stephan Green			
Lori Gunnell			
Ben Lepley			
Scot Perfect, Vice Chair			
Linda Santellanes, Chair			
Frank Davis, Council Liaison to the Board			
Doug Taylor, City Planner			

CALL TO THE PUBLIC: *Residents* of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.** Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

NEW BUSINESS

Agenda Item 1.

Request for approval to construct an addition to the existing structure at unaddressed parcel 103-62-249D; 102 Taylor Street (Parent Parcel). Bisbee Historic District, Design Review Board Application 21-93: John Balas Applicant.

The 300ft. Notification was sent out on December 7, 2021.

At the time of this agenda there were no public comments submitted.

PUBLIC HEARING

CALL FOR THE APPLICATION: *Applicant / Representative will present their application to the Board*

STAFF REPORT: *City Staff will give report*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

BOARD DISCUSSION: *No public comments beyond this point.*

STAFF COMMENTS: *Staff will speak.*

BOARD WILL MOTION AND VOTE

A Possible Motion: I move to approve, deny or table (pick one) DRB Application 21-93 as presented, with conditions (Only insert conditions if applicable)

A ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)

Agenda Item 2.

Request for approval of complete remodel of SFR, increase building height to 21', add covered veranda, and replace windows / doors Located at 148 Key Avenue, Contributing Property #690, Design Review Board Application 21-98: Rick & Kirsten Rock Applicants / Linda Santellanes, Santellanes Interiors & Brian Hope, Hope CGI Representatives.

The 300ft. Notification was sent out on December 16, 2021.

At the time of this agenda there were no public comments submitted.

PUBLIC HEARING

CALL FOR THE APPLICATION: Applicant / Representative will present their application to the Board

STAFF REPORT: City Staff will give report

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:

Opposed / in favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: No additional comments will be made once the Public Hearing is closed.

BOARD DISCUSSION: No public comments beyond this point.

STAFF COMMENTS: Staff will speak.

BOARD WILL MOTION AND VOTE

A Possible Motion: I move to approve, deny or table (pick one) DRB Application 21-98 as presented with the following height change (insert height change).

Height Change must be in the motion

A ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)

Agenda Item 3.

Request for approval to do the following:

- Replace all existing windows to restore to original function, remove window AC and heating units and evaporative cooler placed in one window
- Remove screen and door on front of porch to restore to original use
- Pour concrete slab patio for basement and repair and modify existing deck from 5'x8' to 15'x7.5' and remove awning. Bring up to code post size and footings
- Repair siding and trim with similar wood or composite board without changing structure
- Repair fence boards

At 400 O'Hara Avenue, Contributing Property #558, Design Review Board Application 21-100; BHFI II, LLC Applicant/ Andrew Ricks Representative.

CALL FOR THE APPLICATION: Applicant / Representative will present their application to the Board

STAFF REPORT: City Staff will give report

PUBLIC COMMENT: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

BOARD DISCUSSION: No public comments beyond this point.

STAFF COMMENTS: Staff will speak.

BOARD WILL TAKE A MOTION AND VOTE

The Building height is 21'7" with a margin of error of 2" from the lowest point of abutment.

A Possible Motion: I move to approve, deny or table (pick one) DRB Application 21-100 as presented, with conditions (Only insert conditions if applicable)

A ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)

Agenda Item 4.

Approval of the December 8, 2021 Design Review Board Special Meeting Minutes.

A Possible Motion: I move to approve the December 8, 2021 Special Meeting Minutes.

A ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)

Agenda Item 5.

Discussion and Possible Action regarding Design Review Board Meetings.

A Possible Motion: I move to hold Design Review Board Meetings starting February 2022 in person or via the Zoom Meeting platform (pick-one).

A ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)

Agenda Item 6.

Discussion and Possible Approval to hold a Work Session on Wednesday, January 12, 2022 at 5:30pm regarding the Application for the Design Review Board.

A Possible Motion: I move to hold a Work Session on Wednesday, January 12, 2022 at 5:30pm.

A ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)

Staff Comments (ONLY STAFF TO SPEAK / NO DISCUSSION)

- Revisions for the Design Review Board Guidelines are being done once they are complete Mr. Lepley's item for voting on the revised guidelines will be placed on the agenda for the Board to vote.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate or take any action on these topics.)

Adjournment:

*Anyone needing special accommodation to attend this meeting should contact Doug Taylor at (520) 335-5693 at least twenty-four hours before the meeting.
Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.
Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.*