

Mission Statement
“To Transform Lives and Enrich our Community Through the Arts”



Wednesday, January 19, 2022 at 5:30 pm

Action Agenda

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT
THE MEETING.*

THIS MEETING WAS HELD VIA THE ZOOM MEETING PLATFORM

Call to Order: 5:32 PM

Roll Call:

Jenny Druckman

Juanetta Hill

Bill Higgins

Karen Schumacher, Chairperson

Sharon Stetter, Vice-Chair

Amy Brett

Angela Rockefeller

Leslie Johns, City Council Liaison

Nina Williams, Staff Liaison

Call to Public: NONE

Item 1.

APPROVAL OF THE MINUTES OF THE DECEMBER 6, 2021 MEETING

MOVE TO APPROVE OR DENY THE MINUTES OF THE DECEMBER 6, 2021 MEETING

MOTION: Commissioner Higgins moved to approve the minutes of the December 6, 2021 Meeting.

SECOND: Commissioner Brett

MOTION PASSED: UNANIMOUSLY

Item 2.

**DISCUSSION AND POSSIBLE APPROVAL TO END THE POETS' CORNER AT THE END OF
JANUARY 2022.**

MOVE TO APPROVE OR DENY TO END THE POETS' CORNER AT THE END OF JANUARY 2022

MOTION: Commissioner Brett moved to approve to end the Poets' Corner at the end of January 2022.

SECOND: Commissioner Druckman

MOTION PASSED: UNANIMOUSLY

Item 3.

**DISCUSSION AND POSSIBLE APPROVAL TO START THE CARTOON PROJECT BACK UP AND
THE CARTOONIST LETTER THAT WILL BE SENT TO INTERESTED ARTISTS.**

I MOVE TO APPROVE OR DENY TO START THE CARTOON PROJECT BACK-UP

***I MOVE TO APPROVE OR DENY THE CARTOONIST LETTER THAT WILL BE SENT TO
INTERESTED ARTIST.***

Mission Statement

“To Transform Lives and Enrich our Community Through the Arts”

MOTION: Commissioner Schumacher moved approve to start the Cartoon Project back-up.

SECOND: Commissioner Higgins

MOTION PASSED: UNANIMOUSLY

MOTION: Commissioner Schumacher moved to approve the cartoonist letter that will be sent to interested artist.

SECOND: Commissioner Rockefeller

MOTION PASSED: UNANIMOUSLY

Item 4.

DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR THE BAC EVENT TO BE HELD IN 2022:

- **NOT DISCUSSED: WHAT THE BAC WOULD LIKE TO CONVEY TO THE PUBLIC WITH THE NAME / CATCH PHRASE OF THE EVENT**
- **NOT DISCUSSED CATCH PHRASE: I MOVE TO APPROVE (INSERT CATCH PHRASE CHOSEN) TO BE THE CATCH PHRASE OF THE BAC EVENT**
- **NOT DISCUSSED: ARTIST WORK FROM IN TOWN TO USE / OR NOT FOR THE GRAPHIC ARTIST (FOR POSTER)**
- **NOT DISCUSSED: GRAPHIC ARTIST PORTFOLIOS (SAMPLE OF THEIR WORK/ BASIC IDEAS/ DIFFERENT FORMATS AND THE COST)**
- **NOT DISCUSSED: ASKING THE GRAPHIC ARTIST TO PUT TOGETHER A MAP**
- **GRAPHIC ARTIST: HOURS FOR THE GRAPHIC ARTIST TO BE PAID: I MOVE THAT THE BAC PAY ALI ZIGERELLI \$25.00 PER HOUR FOR (INSERT HOW MANY HOURS) HOURS FOR THE BAC EVENT**

MOTION: Commissioner Schumacher moved to approve the BAC pay Ali Zigerelli \$25.00 per hour for up to 50 Hours for the BAC Event.

SECOND: Commissioner Hill

MOTION PASSED: UNANIMOUSLY

- **DISCUSSION AND POSSIBLE APPROVAL OF THE POSTER TO BE USED FOR THE “BISBEE FESTIVAL OF THE ARTS” EVENT: I MOVE THAT THE BAC APPROVE THE POSTER TO BE USED FOR THE “BISBEE FESTIVAL OF THE ARTS” EVENT**

MOTION: Commissioner Schumacher moved to approve that the BAC approve the third (3rd) working poster to be used for Bisbee Festival of the Arts Event.

SECOND: Commissioner Stetter

MOTION PASSED: UNANIMOUSLY

- **DISCUSSION AND POSSIBLE APPROVAL FOR THE WEBSITE LANDING PAGE (SIGN UP FOR BOOTHS/GOOGLE DOCS) FOR THE EVENT IN THE AMOUNT OF: I MOVE THAT THE BAC PAY (INSERT WEB PLATFORM) (INSERT AMOUNT) FOR A WEBSITE LANDING PAGE FOR THE BISBEE FESTIVAL OF THE ARTS**

MOTION: Commissioner Schumacher moved to approve that the BAC pay Squarespace and Godaddy.com \$364.11 for a website landing page for the Bisbee Festival of the Arts

SECOND: Commissioner Stetter

MOTION PASSED: UNANIMOUSLY

Mission Statement

“To Transform Lives and Enrich our Community Through the Arts”

- DISCUSSED: **DEADLINES FOR THE EVENT**
- **COMMUNITY MEETING FOR NON-PROFITS / GALLERIES**

This item will be decided at the next meeting. (Date, time and location to be decided).

- **HOLDING A SHOW/EVENT AT CENTRAL SCHOOL**

This item will be on hold until the BAC knows what they will be doing.

- **NOT DISCUSSED: ART THAT CAN BE DISPLAYED AT THE SHOW/EVENT AT CENTRAL SCHOOL**
- **NO VOTE NEEDED: CENTRAL SCHOOL WILL BE HOLDING THE EVENT HOLDING A SHOW/EVENT AT CENTRAL SCHOOL AND ART**
- **DISCUSSION REGARDING HAVING AN INSTALLATION IN THE CENTRAL SCHOOL PARKING LOT**

This item will be on hold.

- **NO VOTE NEEDED: CENTRAL SCHOOL WILL BE HOLDING THE EVENT INSTALLATION IN THE CENTRAL SCHOOL PARKING LOT**

This item will be on hold.

- DISCUSSED: **PIT PARKING / SHUTTLE SERVICE**

Commissioner Druckman will contact the Mayor, Lowell School Parking and Freeport for the parking lot in Lowell to hold the event. (Contracts need to be set up)

- DISCUSSED: **POP-UP TENTS**
- Discussed: **HOW THE BAC WILL DO THE INVITATIONAL**

Commission needs to bring suggestions for Judges for the invitational back to the BAC at the next meeting.

- DISCUSSED: **LIST OF ARTIST FOR INVITATIONAL (TO USE IN THE FUTURE); LIST CATEGORIES: VISUAL ARTS, MUSIC, LITERARY ARTS AND PERFORMING ARTS**

List needs to be finalized

- **HOW MANY BOOTHS TO HAVE AT THE EVENT** Thirty (30) Booths for the Event
- **NOT DISCUSSED: SPONSORS FOR THE BAC EVENT**
- **NOT DISCUSSED: INSTALLATION PROPOSALS**
- **NOT DISCUSSED: ARCHWAY PROPOSALS**
- **NOT DISCUSSED: PROJECTION ART PROPOSALS**
- DISCUSSED: **RESTROOMS**

Commissioner Brett will follow up with the company now that she has an idea of what is needed from the discussion.

Mission Statement

“To Transform Lives and Enrich our Community Through the Arts”

- **DISCUSSED THE PROCEDURES FOR THE FOLLOWING:**
 - **SET-UP AND BREAKDOWN OF EVENT**
 - **RIGHT-OF- WAY USE PERMIT**
 - **SPECIAL EVENT LIQUOR LICENSE**
 - **VOLUNTEERS**

- **MS. WILLIAMS INFORMED THE COMMISSION ON THE FOLLOWING:**
 - **COST TO USE THE BISBEE BUS FOR THE FESTIVAL**
 - **MONEY IN BAC ACCOUNT THAT CAN BE USED**
 - **INSURANCE REGARDING THE EVENT**

Item 5.

DISCUSSION ON ANY ADDITIONAL ITEMS RELATED TO THE BAC EVENT THAT WILL BE HELD IN 2022

There were no additional items to be discussed.

Item 6.

There were technical difficulties at this portion of the meeting; these items were not updated or discussed.

UPDATE/ DISCUSSION ON THE FOLLOWING: (IF ANYTHING)

- **CIG ART MACHINE (COMMISSIONER STETTER)**
- **POETS' CORNER (COMMISSIONER DRUCKMAN)**
- **SOCIAL MEDIA (COMMISSIONER ROCKEFELLER)**
- **LOCAL ARTIST VIDEO PROJECT (COMMISSIONER BRETT)**
- **WINDOW TRIBUTE**

Item 7.

FUTURE AGENDA ITEMS (NO DISCUSSION)

ADJOURNMENT: 7:12PM

There were technical difficulties at this time Commission adjourned.