

MINUTES
Design Review Board
February 2, 2022 at 5:30 PM
VIA ZOOM MEETING PLATFORM

The Meeting Called to Order by LINDA SANTELLANES at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Savannah Anderson	X		
Peter Gaffer	X		
Stephan Green	X		
Lori Gunnell	X		
Ben Lepley	X		
Scot Perfect, Vice Chair	X		
Linda Santellanes, Chair	X		
Frank Davis, Council Liaison to the Board			X
Doug Taylor, City Planner	X		

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.**

Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

- Linda Santellanes, Chair stated it had been an honor to serve as a volunteer on the Design Review Board. She respected the dedicated city employees and fellow DRB members who work hard for our community. Her goal has always been to server her neighbors in the Bisbee Community and always do her best for them. If her absence from the DRB better serves Bisbee, then she gladly moves on. She loves Bisbee and its residents and has for the last 15 years.

Ms. Santellanes passed the meeting along to Mr. Perfect, Vice-chair of the Design Review Board.

OLD BUSINESS

NEW BUSINESS

Agenda Item 1.

Application #: 22-05

Address: 117 Taylor Street (104 B Taylor Street)

Contributing / Non-Contributing: (C) #115

Property Owner / Representative: Phillip Garrubba / Gil Niederlitz, Tierra Escabrosa, Inc

Description of Work to be done:

Save and Renovate Historic Adobe Structure

- Stucco / Plaster
- Lumber / Steel roofing & hardware
- Painted two over one windows to replace existing windows
- Add 5'x7' Bathroom under porch roof (painted divided light windows in new bathroom)

Mr. Niederlitz, Representative spoke regarding this application to the Board and answered questions.

MOTION: Mr. Lepley moved to accept DRB Application 22-05 such that there is a reveal between the old adobe wall and what's above and that windows are specified as wood windows divided light two over one to be approved administratively after specified.

SECOND: Ms. Anderson

Roll Call Vote:

AYES: Anderson, Gaffer, Green, Gunnell, Lepley, Perfect and Santellanes

NAYS: 0

MOTION PASSED: UNANIMOUSLY

Agenda Item 2.

Approval of the January 5, 2022 Design Review Board Meeting Minutes.

MOTION: Ms. Gunnell moved to approve the January 5, 2022 Design Review Board Meeting Minutes.

SECOND: Mr. Gaffer

Roll Call Vote:

AYES: Anderson, Gaffer, Green, Gunnell, Lepley, and Perfect

NAYS: 0

MOTION PASSED: UNANIMOUSLY

Agenda Item 3.

Discussion and Possible Motion to change the name of the Design Review Board to an alternative; Historic Preservation Design Review Board.

Mr. Higgins spoke in favor of the name change of the Design Review Board.

Ms. Espiriti spoke in favor of the name change of the Design Review Board.

MOTION: Ms. Anderson motioned to rename the Board the Historic Preservation and Design Review Board.

SECOND: Ms. Gunnell

Roll Call Vote:

AYES: Anderson, Gaffer, Green, Gunnell, Lepley, and Perfect

NAYS: 0

MOTION PASSED: UNANIMOUSLY

Agenda Item 4.

Review and Discussion with Possible Direction to Staff regarding updating the Design Review Board Application Packet.

- The Board will send in their suggestions, comments and/or changes to the Design Review Board Application by the end of the day Sunday, February 20, 2022.
- The Design Review Application will be discussed with possible motion at the next regular scheduled meeting (March 2, 2022)

Staff Comments (ONLY STAFF TO SPEAK / NO DISCUSSION)

- Mr. Taylor thanked the Board; being on a Board was not easy.
- Mr. Taylor thanked Ms. Santellanes for her work and her courage to step up to the chair of the DRB

Mr. Perfect also thanked Mr. Santellanes.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate or take any action on these topics.)

- Design Review Board Application Review with possible Motion

Adjournment: 7:01PM

MOTION: Mr. Gaffer moved to adjourn.

SECOND: Mr. Lepley