

**AGENDA**  
**Design Review Board**  
**March 2, 2022 at 5:30 PM**  
**VIA ZOOM MEETING PLATFORM**

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Savannah Anderson			
Peter Gaffer			
Stephan Green			
Lori Gunnell			
Ben Lepley			
Scot Perfect, Vice Chair			
Ed Briggs			
Frank Davis, Council Liaison to the Board			
Doug Taylor, City Planner			

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87172114870?pwd=WIZVMzhvbW5lWG50V3NwU05xOTlhUT09>

**Meeting ID: 871 7211 4870**

**Passcode: 544748**

**One tap mobile**

**+16699006833,,87172114870#,,,,\*544748# US (San Jose)**

**Find your local number: <https://us02web.zoom.us/j/87172114870?pwd=WIZVMzhvbW5lWG50V3NwU05xOTlhUT09>**

**CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.** Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.**

**OLD BUSINESS**

**NEW BUSINESS**

**[Agenda Item 1.](#)**

Introduction of new Board Member Ed Briggs

**[Agenda Item 2.](#)**

Election of a Chair for the Design Review Board

**ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)**

**[Agenda Item 3.](#)**

**Application #: 22-09**

**Address: 722 W Hwy 80**

**Contributing / Non-Contributing: (NC)**

**Property Owner / Representative: Betsy McDonough / Calvin Fulginiti**

Description of Work to be done:

**RETROACTIVE APPROVAL**

**STOPWORK ORDER / UNLAWFUL STRUCTURE NOTICE GIVEN TO PROPERTY OWNER**

- **ADDING AN ART PAINTING ROOM THAT WILL BE CONNECTED TO THE TRAILER**

The 300ft. Notification was sent out on February 9, 2022

At the time of this agenda there were no public comments submitted.

**PUBLIC HEARING**

**CALL FOR THE APPLICATION:** *Applicant / Representative will present their application to the Board*

**STAFF REPORT:** *City Staff will give report*

**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:** *Opposed / in favor, speaking time limit is three (3) minutes per person.*

**DECLARE THE PUBLIC HEARING CLOSED:** *No additional comments will be made once the Public Hearing is closed.*

**BOARD DISCUSSION:** *No public comments beyond this point.*

**STAFF COMMENTS:** *Staff will speak.*

**BOARD WILL MOTION AND VOTE**

**A Possible Motion:** *I move to approve, deny or table (pick one) DRB Application 22-09 as presented, with conditions (Only insert conditions if applicable)*

**ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)**

**Agenda Item 4.**

**Application #:** 22-10 (A)

**Address:** 114 B Quality Hill Rd.

**Contributing / Non-Contributing:** (NC) #763

**Property Owner / Representative:** Chuck Coughlin / Paul Syson, Syson Repair and Remodeling

**Description of Work to be done:** Install a 16' steel garage door into the existing garage structure opening

**CALL FOR THE APPLICATION:** *Applicant / Representative will present their application to the Board*

**STAFF REPORT:** *City Staff will give report*

**PUBLIC COMMENT:** *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

**BOARD DISCUSSION:** *No public comments beyond this point.*

**STAFF COMMENTS:** *Staff will speak.*

**BOARD WILL TAKE A MOTION AND VOTE**

**A Possible Motion:** *I move to approve, deny or table (pick one) DRB Application 22-10(A) as presented, with conditions (Only insert conditions if applicable)*

**ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)**

**Agenda Item 5.**

**Application #:** 22-12

**Address:** 109 Ok Street

**Contributing / Non-Contributing:** (C) #93

**Property Owner / Representative:** Bob & Kathy Harmon / Tyler Bradberry

**Description of Work to be done:**

**RETROACTIVE APPROVAL**

**STOPWORK ORDER NOTICE GIVEN TO PROPERTY OWNER**

- **4 FOOT CHAIN LINK FENCE – PROTECT FROM FALLING ROCKS; HAND RAILS FOR CLIMBING STAIRS; PROTECT PET**

**CALL FOR THE APPLICATION:** *Applicant / Representative will present their application to the Board*

**STAFF REPORT:** *City Staff will give report*

**PUBLIC COMMENT:** *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

**BOARD DISCUSSION:** *No public comments beyond this point.*

**STAFF COMMENTS:** *Staff will speak.*

**BOARD WILL TAKE A MOTION AND VOTE**

**A Possible Motion:** *I move to approve, deny or table (pick one) DRB Application 22-12 as presented, with conditions (Only insert conditions if applicable)*

**ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)**

**[Agenda Item 6.](#)**

Approval of the February 2, 2022 Design Review Board Meeting Minutes.

**A Possible Motion:** *I move to approve the February 2, 2022 Meeting Minutes.*

**A ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)**

**[Agenda Item 7.](#)**

Discussion and Possible Action regarding Meeting in person starting in April or if the Board will continue with Zoom.

**ROLL CALL VOTE WILL BE TAKEN (STAFF WILL CALL NAMES)**

**[Agenda Item 8.](#)**

Review and Discussion with Possible Direction to Staff regarding updating the Design Review Board Application Packet. ***(This item is review and discussion with possible direction to Staff only no motion is needed).***

**Staff Comments (ONLY STAFF TO SPEAK / NO DISCUSSION)**

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate or take any action on these topics.)

**Adjournment:**

*Anyone needing special accommodation to attend this meeting should contact Doug Taylor at (520) 335-5693 at least twenty-four hours before the meeting.*

*Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.*

*Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.*