

Mission Statement
“To Transform Lives and Enrich our Community Through the Arts”



MONDAY, MARCH 7, 2022 AT 5:30 PM

Action Agenda

THIS MEETING WAS HELD IN THE CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE RD. BISBEE, AZ 85603

DUE TO TECHNICAL DIFFICULTIES, THERE IS NO RECORDING OF THIS MEETING

Call to Order: 5:31PM

Roll Call:

Jenny Druckman

VACANCY

Bill Higgins

Karen Schumacher, Chair Person

Sharon Stetter, Vice-Chair **5:46PM**

Amy Brett

Angela Rockefeller

Leslie Johns, City Council Liaison **EXCUSED**

Nina Williams, Staff Liaison

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

Call to Public

Item 1.

APPROVAL OF THE MINUTES OF THE FEBRUARY 7, 2022, MEETING

MOTION: Commissioner Higgins moved to approve the minutes of the February 7, 2022, Meeting.

SECOND: Commissioner Druckman

MOTION PASSED: UNANIMOUSLY

Item 2.

APPROVAL OF THE MINUTES OF THE FEBRUARY 23, 2022, MEETING

MOTION: Commissioner Higgins moved to approve the minutes of the February 23, 2022, Meeting.

SECOND: Commissioner Rockefeller

MOTION PASSED: UNANIMOUSLY

Item 3.

DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR THE BISBEE FESTIVAL OF THE ARTS EVENT TO BE HELD IN 2022:

- **DISCUSSED: DEADLINES FOR ART FESTIVAL**
- **DISCUSSED: WEBSTIE FOR ART FESTIVAL**

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- **DISCUSSION AND POSSIBLE ACTION ON LETTER FOR COMMUNITY MEETING (GALLERIES AND NON-PROFITS).**
MOTION: Commissioner Brett moved to approve the letter to be sent to Galleries and Non-Profits for the community meeting to be held on March 28, 2022.
SECOND: Commissioner Higgins **MOTION PASSED: UNANIMOUSLY**
- **DISCUSSION AND POSSIBLE ACTION REGARDING ADVERTISING ON FACEBOOK AND INSTAGRAM**
MOTION: Commissioner Brett moved to approve spending up to \$100.00 per month for the next eight (8) months for advertising on Facebook and Instagram.
SECOND: Commissioner Rockefeller **MOTION PASSED: UNANIMOUSLY**
- **DISCUSSED: ADVERTISING FOR ART FESTIVAL**
*Tucson Weekly
*Tucson Guide
- **DISCUSSED: PARKING FOR ART FESTIVAL**
- **DISCUSSION AND POSSIBLE ACTION TO PAY STAMBACK SEPTIC SERVICE FOR THE RESTROOMS TO BE USED AT THE BISBEE FESTIVAL OF THE ARTS EVENT IN THE AMOUNTY OF \$706.23; TO PAY 75% BEFORE THE WORK BEGINS AND THE FINAL BALANCE DUE UPON COMPLETION**
NO ACTION TAKEN
Commissioner Brett will go back to STAMBACK Septic Service to increase the number of restrooms needed for the event, increasing by one (1).

This item will be brought back at the next meeting in March to vote on.
- **DISCUSSED: INVITATIONAL LIST DISCUSSION**
*Everyone will be invited
*Commissioner Schumacher will create a google doc so, that all of the commission can work on the artist list
*Commissioner Brett will draw up a form for the Community Meeting to get Artist information for the Invitational
- **DISCUSSION AND POSSIBLE ACTION REGARDING PRESS RELEASE FOR THE BISBEE FESTIVAL OF THE ARTS**
NO ACTION TAKEN
*Commissioner Brett will get with Commissioner Schumacher to draft out the press release for the Festival of the Arts
- **DISCUSSED: FREEPORT’S INVOLVEMENT**
Waiting on a Response from Freeport
- **DISCUSSION AND POSSIBLE ACTION REGARDING VENDORS FOR EVENT**
NO ACTION TAKEN
*For now, have Vendors sign up on Bisbee Festival of the Arts website for the newsletter
*Discussed Charging a flat administrative fee to vendors
- **DISCUSSED: ELECTRICITY FOR EVENT**
*Commissioner Rockefeller spoke regarding her conversation with Dan Simonis, and the Oldfields. She gave the commission a map of what was used for their event in Lowell and the commission discussed what could be done regarding the electricity for the event.
- **DISCUSSED: INSURANCE**

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Item 4.

DISCUSSION ON ANY ADDITIONAL ITEMS RELATED TO THE BISBEE ARTS FESTIVAL EVENT THAT WILL BE HELD IN 2022

- Food Trucks
- Drinks
- Musicians / Performers: Commissioner Druckman will work on Musicians List and Commissioner Rockefeller will work on Performers List
- Donation Box
- Volunteers
- Cars
- Stage
- Security: Commissioner Brett will contact the Arizona Rangers

Item 5.

UPDATE/ DISCUSSION REGARDING THE FOLLOWING:

- CIG ART MACHINE: The Machine is doing good
- SOCIAL MEDIA: Commissioner Rockefeller will get with Commissioner Schumacher regarding formatting
- LOCAL ARTIST VIDEO: Project in limbo right now

Item 6.

FUTURE AGENDA ITEMS (NO DISCUSSION)

- Discussion regarding Galleries / Non-profit
- Discussion regarding Vendors
- Discussion with Possible action regarding Tent rentals
- Discussion regarding Trash at event
- Discussion regarding Donation Box
- Discussion regarding Seating for Music
- Discussion regarding Alcohol at event (maybe include non-alcoholic)
- Include window Tribute in Updates
- Updates / Discussion: Cig Art Machine, social media, and Local Artist Video
- Copper Queen Library Grant Request
- Discussion regarding cartoon project
- Discussion regarding bulletin board
- Discussion regarding volunteers
- Discussion regarding cars
- Discussion regarding Musician / Performers
- Discussion regarding Stage

ADJOURNMENT: 6:55PM