

Mission Statement
“To Transform Lives and Enrich our Community Through the Arts”



MONDAY, MARCH 21, 2022, AT 5:30 PM

Action Agenda

**THIS MEETING WAS HELD IN THE CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE RD. BISBEE, AZ 85603**

Call to Order: 5:30PM

Roll Call:

Jenny Druckman **Absent**

VACANCY

Bill Higgins

Karen Schumacher, Chair Person

Leslie Johns, City Council Liaison

Excused

Sharon Stetter, Vice-Chair

Nina Williams, Staff Liaison

Amy Brett

Angela Rockefeller **Excused**

Call to Public NONE

Item 4. (1)

DISCUSSION AND POSSIBLE ACTION REGARDING GRANT APPLICATION RECEIVED FROM THE COPPER QUEEN LIBRARY IN THE AMOUNT OF \$500.00 FOR A STAINED-GLASS WINDOW DISPLAY

MOTION: Commissioner Brett moved to approve the funding of grant funding application from the Copper Queen Library in the amount of \$500.00 for a Stained-Glass Window Display.

SECOND: Commissioner Stetter

MOTION PASSED UNANIMOUSLY

Item 1. (2)

APPROVAL OF THE MINUTES OF THE MARCH 7, 2022, MEETING

MOTION: Commissioner Higgins moved to approve the minutes of the March 7, 2022, Meeting.

SECOND: Commissioner Brett

MOTION PASSED UNANIMOUSLY

Item 2. (3)

DISCUSSION REGARDING THE CARTOON PROJECT (NEXT STEPS)

- This will be placed on the backburner until after the festival.

Item 3. (4)

DISCUSSION REGARDING THE BULLETIN BOARD OUTSIDE OF THE COPPER QUEEN LIBRARY

- Commissioner Schumacher will request two (2) bids to see how the Commission would like to move forward with this project

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Item 5.

DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR THE BISBEE FESTIVAL OF THE ARTS EVENT TO BE HELD IN 2022:

- **DISCUSSED DEADLINES FOR ART FESTIVAL**
- **DISCUSSED WEBSTIE FOR ART FESTIVAL**
- **DISCUSSED ADVERTISING**
- **DISCUSSED EMAIL SENT REGARDING PARKING FROM COMMISSIONER DRUCKMAN**
- **DISCUSSED GALLERIES AND NON-PROFITS**
- **DISCUSSION AND POSSIBLE ACTION REGARDING VENDORS FOR EVENT**
 - **NO MOTION WAS NEEDED**
 - **WILL BRING BACK AT THE NEXT MEETING**
- **DISCUSSION AND POSSIBLE ACTION REGARDING TENT RENTAL FOR THE BISBEE FESTIVAL OF THE ARTS EVENT**
 - **COMMISSIONER STETTER WILL CONTACT AZ RENTALS REGARDING TENTS**
- **DISCUSSED TRASH AT THE EVENT**
- **DICUSSED DONATION BOXES**
- **DISCUSSED SEATING FOR MUSIC PERFORMANCES**
- **DICUSSED: STAGE FOR EVENT**
- **DICUSSED ALCOHOL THAT WILL BE SERVED AT THE EVENT (CONSIDERING NON-ALCOHOLIC ALSO)**
- **DISCUSSION AND POSSIBLE ACTION TO PAY STAMBACK SEPTIC SERVICE FOR THE RESTROOMS TO BE USED AT THE BISBEE FESTIVAL OF THE ARTS EVENT IN THE AMOUNTY OF \$832.03; TO PAY 75% BEFORE THE WORK BEGINS AND THE FINAL BALANCE DUE UPON COMPLETION**

MOTION: Commissioner Brett moved to approve paying STAMBACK Septic Service for the restrooms to be used at the Bisbee Festival of the Arts Event in the amount of \$832.03.

SECOND: Commissioner Stetter

MOTION PASSED UNANIMOUSLY

Item 6.

DISCUSSION ON ANY ADDITIONAL ITEMS RELATED TO THE BISBEE ARTS FESTIVAL EVENT THAT WILL BE HELD IN 2022

- **CONTRACT / REQUEST FOR PARKING AND EXHIBITION LOCATIONS**
- **ARIZONA RANGERS (HOW MANY / HOURS / DAYS**
- **TAKE-N-MAKE**
- **ADMINISTRATIVE FEES FOR VENDORS**
- **POSTER PLACEMENT**
- **LETTER TO THE ARTIST**

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Item 7.

DICUSSED THE FOLLOWING:

- **CIG ART MACHINE**
- **LOCAL ARTIST VIDEO**
- **WINDOW TRIBUTE CHANGE:**
WINDOW TRIBUTE TO CHANGE IN APRIL: ARTIST WILL BE BOB WICK

Item 6.

FUTURE AGENDA ITEMS (NO DISCUSSION)

- **DISCUSSION AND POSSIBLE ACTION REGARDING BULLETIN BOARD IN OLD BISBEE**
- **DICUSSION AND POSSIBLE APPOINTMENT OF A PUBLIC RELATIONS PERSON WITHIN THE BAC**
- **DICUSSION AND POSSIBLE ACTION REGARDING VENDORS**
- **DICUSSION AND POSSIBLE ACTION TO APPROVE INVOICE FOR TENTS**
- **DICUSSION AND POSSIBLE ACTION TO APPROVE PRESS RELEASE**
- **DICUSSION REGARDING TAKE-N-MAKE COST**
- **DISCUSSION AND POSSIBLE ACTION REGARDING AN ADMINISTRATIVE FEE FOR VENDORS**
- **DISCUSSION REGARDING VOLUNTEERS**
- **DISCUSSION AND POSSIBLE ACTION REGARDING LETTER TO ARTIST FOR EXHIBITION**
- **UPDATES ON CIG ART MACHINE / LOCAL ARTIST VIDEO / WINDOW TRIBURE**

ADJOURNMENT: 6:45PM