

## **ACTION AGENDA FOR AMENDED AGENDA**

THE SPECIAL SESSION OF THE CIVIL SERVICE COMMISSION  
WEDNESDAY, MARCH 23, 2022 AT 5:30 P.M. - **VIA ZOOM**

### **Commission Members**

**P** - Jennifer Graeme - Chairperson

**P** - M. "Kay" Gojkovich – Vice Chairperson

**P** - Jennifer "Ginger" Ryan

**P** - Mary Gomez

VACANCY

**P** - Joelle Landers – Staff Liaison

**E** - Joni Giacomino – Council Liaison

The following Agenda Items are presented for Discussion and Possible Recommendation:

1. Roll Call – **5:34 PM**

2. Update Job Descriptions:

Increase salary ranges for the following positions commensurate with Market Analysis and current wages:

a) Mine Operations Manager, \$25.00 hour

- Attachment #2-a (1 – 3)

**COMMISSION RECOMMENDED MOVING FORWARD JOB DESCRIPTION UPDATES INCLUDING WITH STARTING RATE OF PAY AS LISTED FOR THE MINE OPERATIONS MANAGER POSITION:**

**MOTION: JENNIFER GRAEME**

**SECOND: GINGER RYAN**

**VOTE: JENNIFER GRAEME RECUSED HERSELF FROM VOTING DUE TO CONFLICT OF INTEREST. REMAINING VOTING MEMBER WERE UNANIMOUS.**

b) Fire Department (56hr/week, 2912 hour/annually) salary ranges to starting wages as follows:

- Firefighter/EMT, \$12.80 hour
- Firefighter/Paramedic, \$13.80 hour
- Fire Lieutenant, \$14.00 hour
- Fire Captain, \$15.00 hour
- Updates to Education, Experience and Certification for the Firefighter/EMT and Firefighter/Paramedic Job Descriptions.
- Attachment #2-b (1 - 7)
- **ADDITIONAL ATTACHMENTS 03/17/2022 (1 -12)**
  - **Fire Scheduled Hours/FLSA**
  - **Updated spreadsheet for Fire job desc. updates**
  - **Red Line job descriptions for Fire**
  - **Fry Fire District/City of SV salary verbiage reference**

**COMMISSION RECOMMENDED MOVING FORWARD WITH JOB DESCRIPTION UPDATES INCLUDING STARTING RATE OF PAY AS LISTED FOR THE FIRE DEPARTMENT POSITIONS:**

**MOTION: JENNIFER GRAEME**

**SECOND: GINGER RYAN**

**VOTE: UNANIMOUS**

c) Police Department salary ranges to starting wages as follows:

- Police Sergeant, \$20.00
- Police Officer, \$18.00
- Communications Officer/Dispatch, \$15.00
- Records Clerk, \$15.00
- Attachment #2-c (1 - 4)

**COMMISSION RECOMMENDED MOVING FORWARD WITH JOB DESCRIPTION UPDATES INCLUDING STARTING RATE OF PAY AS LISTED FOR THE POLICE DEPARTMENT POSITIONS:**

**MOTION: JENNIFER GRAEME**

**SECOND: MARY GOMEZ**

**VOTE: UNANIMOUS**

3. Commission Member Comments (not open for discussion)

**MARY GOMEZ REQUESTED FURTHER DETAIL AND DISCUSSION ON THE 941 REPORT FOR 2021.**

**JENNIFER GRAEME REQUESTED ATTACHMENTS BE INDIVIDUALLY NUMBERED.**

**COMMITTEE WISHES TO RETURN TO IN PERSON MEETINGS.**

4. Staff Liaison Report (not open for discussion)

**NOTHING TO REPORT**

5. Adjournment **5:54 PM**