

**AMENDED AGENDA**  
**Design Review Board**  
**April 6, 2022 at 5:30 PM**  
**VIA ZOOM MEETING PLATFORM**

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Savannah Anderson			
Peter Gaffer			
Stephan Green			
Lori Gunnell			
Ben Lepley			
Scot Perfect, Vice Chair			
Ed Briggs			
Frank Davis, Council Liaison to the Board			
Doug Taylor, City Planner			

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86912231635?pwd=eWJwNktDdWRFaWlHUityMUF4aWIZUT09>

**Meeting ID: 869 1223 1635**

**Passcode: 686378**

**One tap mobile**

**+16699006833,,86912231635#,,,,\*544748# US (San Jose)**

**Find your local number: <https://us02web.zoom.us/j/86912231635?pwd=eWJwNktDdWRFaWlHUityMUF4aWIZUT09>**

Bisbee enjoys a rich multi-cultural heritage evident through its  
 Historic buildings, neighborhoods, and structures. Less visible,  
 Equally important, are the archaeological resources of Bisbee's past  
 protection and enhancement of Bisbee's heritage is critical to preserving the  
 unique identity of our community.

**CALL TO THE PUBLIC: Residents** of the City of Bisbee may speak at this time regarding  
 Design Review Board topics that **ARE NOT ON THE AGENDA.**  
 Speaking time limits will be observed during the Call to the Public, the speaking time limit  
 is three (3) minutes per person.

**OLD BUSINESS**

**[Agenda Item 1.](#)**

**Application #:** 22-09

**Address:** 722 W Hwy 80

**Contributing / Non-Contributing:** (NC)

**Property Owner / Representative:** Betsy McDonough / Calvin Fulginiti

**Description of Work to be done:**

**RETROACTIVE APPROVAL**

**STOPWORK ORDER / UNLAWFUL STRUCTURE NOTICE GIVEN TO PROPERTY  
 OWNER**

- **ADDING AN ART PAINTING ROOM THAT WILL BE CONNECTED TO THE TRAILER**

March 2, 2022 DRB Meeting: *Mr. Perfect moved to table DRB Application 22-09 until the next monthly meeting (April); unless the homeowner felt they needed more time; than the Board can extend it another thirty (30) days.*

**CALL FOR THE APPLICATION:** *Applicant / Representative will present their application to the Board*  
**STAFF REPORT:** *City Staff will give report*  
**PUBLIC COMMENT:** *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*  
**BOARD DISCUSSION:** *No public comments beyond this point.*  
**STAFF COMMENTS:** *Staff will speak.*  
**BOARD WILL TAKE A MOTION AND VOTE**  
**BOARD WILL MOTION AND VOTE (ROLL CALL VOTE)**

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### **NEW BUSINESS**

#### **Agenda Item 2.**

Election of a Chair for the Design Review Board (ROLL CALL VOTE)

#### **Agenda Item 3.**

**Application #:** 22-15

**Address:** 18 Art Avenue

**Contributing / Non-Contributing:** (C) #993

**Property Owner / Representative:** Molly Harrico / Burro Electric

**Description of Work to be done:** Installation of rooftop photovoltaic solar system

The 300ft. Notification was sent out on March 8, 2022

One (1) public comment received in favor at the time of this agenda.

### **PUBLIC HEARING**

**CALL FOR THE APPLICATION:** *Applicant / Representative will present their application to the Board*  
**STAFF REPORT:** *City Staff will give report*  
**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:** *Opposed / in favor, speaking time limit is three (3) minutes per person.*  
**DECLARE THE PUBLIC HEARING CLOSED:** *No additional comments will be made once the Public Hearing is closed.*  
**BOARD DISCUSSION:** *No public comments beyond this point.*  
**STAFF COMMENTS:** *Staff will speak.*  
**BOARD WILL MOTION AND VOTE (ROLL CALL VOTE)**

#### **Agenda Item 4.**

**Application #:** 22-18

**Address:** 47 Zacatecas Canyon

**Contributing / Non-Contributing:** (C) #52

**Property Owner / Representative:** Kathryn Daily / Gerry Doud & Johnnie Cash

**Description of Work to be done:** One (1) room addition

The 300ft. Notification was sent out on March 16, 2022

No public comments at the time of this agenda.

**Please Note from Mr. Ward:** *Applicant is able to build a deck and install wheelchair lift as necessary for access to the home, without DRB. This is necessary and accessibility overrides the Historic District Regulations. Requested a building permit for the accessibility details.*

**PUBLIC HEARING**

**CALL FOR THE APPLICATION:** *Applicant / Representative will present their application to the Board*

**STAFF REPORT:** *City Staff will give report*

**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:**

*Opposed / in favor, speaking time limit is three (3) minutes per person.*

**DECLARE THE PUBLIC HEARING CLOSED:** *No additional comments will be made once the Public Hearing is closed.*

**BOARD DISCUSSION:** *No public comments beyond this point.*

**STAFF COMMENTS:** *Staff will speak.*

**BOARD WILL MOTION AND VOTE (ROLL CALL VOTE)**

**Agenda Item 5.**

**Review and Discussion regarding an email sent from SHPO regarding Remodeling in an historic district (increase in building height at 148 Key Avenue).**

**Agenda Item 6.**

**Application #:** 22-19

**Address:** 148 Key Avenue

**Contributing / Non-Contributing:** (C) #690

**Property Owner / Representative:** Rick & Kristen Rock / Brian Hope

**Description of Work to be done:** Complete remodel of Single-Family Residence, increasing building height to 26' -10", increase footprint by approximately 90 square feet; add covered veranda, replace windows / doors.

The 300ft. Notification was sent out on March 16, 2022

One (1) public comment received in favor at the time of this agenda.

**PUBLIC HEARING**

**CALL FOR THE APPLICATION:** *Applicant / Representative will present their application to the Board*

**STAFF REPORT:** *City Staff will give report*

**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:**

*Opposed / in favor, speaking time limit is three (3) minutes per person.*

**DECLARE THE PUBLIC HEARING CLOSED:** *No additional comments will be made once the Public Hearing is closed.*

**BOARD DISCUSSION:** *No public comments beyond this point.*

**STAFF COMMENTS:** *Staff will speak.*

**BOARD WILL MOTION AND VOTE (ROLL CALL VOTE)**

**Agenda Item 7.**

**Approval of the March 2, 2022, Design Review Board Meeting Minutes. (ROLL CALL VOTE)**

**Agenda Item 8.**

Approval of the March 16, 2022, Design Review Board Special Meeting Minutes. (*ROLL CALL VOTE*)

**Agenda Item 9.**

Discussion and Possible Action regarding Meeting in person starting in May or if the Board will continue with Zoom. (*ROLL CALL VOTE*)

**Agenda Item 10.**

Review and Discussion regarding updating the Design Review Board Application Packet. (*This item is review and discussion no motion is needed*).

**Agenda Item 11.**

Discussion and Possible Action regarding the updated Design Review Board Application Packet. (*ROLL CALL VOTE*)

**Agenda Item 12.**

*Training and Discussion regarding Arizona Conflict of Interest and Open Meeting Laws for Design Review Board Members. (City Attorney Joe Estes)*

**Staff Comments (NO DISCUSSION)**

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

**Adjournment:**

*Anyone needing special accommodation to attend this meeting should contact Doug Taylor at (520) 335-5693 at least twenty-four hours before the meeting. Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee. Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.*