

Mission Statement  
“To Transform Lives and Enrich our Community Through the Arts”



MONDAY, APRIL 4, 2022, AT 5:30 PM

**Agenda**

**THIS MEETING WILL BE HELD IN THE CITY OF BISBEE COUNCIL CHAMBERS  
915 S. TOVREAVILLE RD. BISBEE, AZ 85603**

**Call to Order:**

**Roll Call:**

Jenny Druckman

**VACANCY**

Bill Higgins

Karen Schumacher, Chair Person

Sharon Stetter, Vice-Chair

Amy Brett

Angela Rockefeller

Leslie Johns, City Council Liaison

Nina Williams, Staff Liaison

***THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.***

***COMMISSIONERS IN THE BLUE ARE MOTIONS THAT YOU CAN USE WHEN APPROVING OR DENYING THE ITEMS ON THIS AGENDA.***

**Call to Public**

**Item 1.**

**APPROVAL OF THE MINUTES OF THE MARCH 21, 2022, MEETING**

***(MOVE TO APPROVE, DENY OR TABLE THE MINUTES OF THE MARCH 22, 2022, MEETING)***

**Item 2.**

**DISCUSSION AND POSSIBLE ACTION REGARDING THE BULLETIN BOARD OUTSIDE OF THE COPPER QUEEN LIBRARY**

***(MOVE TO APPROVE, DENY OR TABLE (INSERT ACTION) FOR THE BULLETIN BOARD OUTSIDE OF THE COPPER QUEEN LIBRARY***

**Item 3.**

**DISCUSSION AND POSSIBLE APPOINTMENT OF A PUBLIC RELATIONS PERSON WITHIN THE BAC FOR THE FESTIVAL OF THE ARTS EVENT**

***(MOVE TO APPROVE, DENY OR TABLE APPOINTING (INSERT NAME) FOR THE PUBLIC RELATIONS PERSON FOR THE FESTIVAL OF THE ARTS EVENT)***

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Item 4.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR THE BISBEE FESTIVAL OF THE ARTS EVENT TO BE HELD IN 2022:**

- DISCUSSION: DEADLINES FOR ART FESTIVAL
- DISCUSSION: WEBSTIE FOR ART FESTIVAL
- DISCUSSION: ADVERTISING
- DISCUSSION: PARKING
- DISCUSSION: FREEPORT INVOLVEMENT
- DISCUSSION: ELECTRICITY FOR EVENT
- DISCUSSION: FOLLOW-UP ON THE COMMUNITY MEETING FOR GALLERIES AND NON-PROFITS
- DISCUSSION AND POSSIBLE ACTION REGARDING CHARGING AN ADMINISTRATIVE FEE FOR VENDORS
- *(MOVE TO APPROVE, DENY OR TABLE THAT (INSERT AMOUNT) BE CHARGED AS AN ADMINISTRATIVE FEE FOR VENDORS)*
- DISCUSSION AND POSSIBLE ACTION REGARDING VENDORS FOR EVENT  
*(MOVE TO APPROVE, DENY OR TABLE \_\_\_\_\_)*  
*MOTION ONLY NEEDED IF YOU WILL BE DECIDING THE COURSE OF ACTION REGARDING VENDORS*
- DISCUSSION: VOLUNTEERS
- DISCUSSION AND POSSIBLE ACTION REGARDING TENT RENTAL FOR THE BISBEE FESTIVAL OF THE ARTS EVENT  
*(MOVE TO APPROVE, DENY OR TABLE \_\_\_\_\_)*  
*MOTION ONLY NEEDED IF YOU WILL BE DECIDING WHICH TENT RENTAL WILL BE CHOSEN*
- DISCUSSION: TRASH AT THE EVENT
- DISCUSSION: DONATION BOXES
- DISCUSSION: SEATING FOR MUSIC PERFORMANCES
- DISCUSSION: STAGE FOR EVENT
- DISCUSSION: ALCOHOL THAT WILL BE SERVED AT THE EVENT (CONSIDERING NON-ALCOHOLIC ALSO)
- DISCUSSION AND POSSIBLE ACTION REGARDING PRESS RELEASE FOR THE BISBEE FESTIVAL OF THE ARTS  
*(MOVE TO APPROVE, DENY OR TABLE THE PRESS RELEASE FOR THE BISBEE FESTIVAL OF THE ARTS)*  
*MOTION ONLY NEEDED IF APPROVING PRESS RELEASE*

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- **DISCUSSION AND POSSIBLE ACTION REGARDING LETTER TO ARTIST FOR EXHIBITION EVENT**  
*(MOVE TO APPROVE, DENY OR TABLE THE LETTER TO ARTIST FOR EXHIBITION EVENT)*  
*MOTION ONLY NEEDED IF APPROVING LETTER*
- **DISCUSSION: TAKE-N-MAKE FOR FESTIVAL EVENT**
- **DISCUSSION: CARS ON ERIE STREET**
- **DISCUSSION: MUSICIANS / PERFORMERS**

**Item 5.**

**DISCUSSION ON ANY ADDITIONAL ITEMS RELATED TO THE BISBEE ARTS FESTIVAL EVENT THAT WILL BE HELD IN 2022**

**Item 6.**

**UPDATE/ DISCUSSION REGARDING THE FOLLOWING:**

- **CIG ART MACHINE**
- **SOCIAL MEDIA**
- **LOCAL ARTIST VIDEO**
- **WINDOW TRIBUTE**

**Item 7.**

**FUTURE AGENDA ITEMS (NO DISCUSSION)**

**ADJOURNMENT:**

**Next regular Meeting Will Be Held Wednesday, April 22, 2022, at 5:30 p.m.  
to be held at the City of Bisbee City Hall Building located at 76 Erie Street.  
Should anyone need any special accommodations for this meeting, please contact  
Nina Williams, City Staff, at (520) 432-6011 at least 24 hours in advance of the meeting**