

MINUTES
Design Review Board
July 6, 2022, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by SCOT PERFECT at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Savannah Anderson	----	----	----
Peter Gaffer	X		
Stephan Green	----	-----	X
Lori Gunnell, Chair	----	----	X
Ben Lepley	X		
Scot Perfect, Vice Chair	X		
Ed Briggs	X		
Frank Davis, Council Liaison to the Board	----	-----	X
Nina Williams, City Staff			

CALL TO THE PUBLIC: NONE

OLD BUSINESS

[Agenda Item 1.](#)

Application #: 22-28

Address: 132 A Opera Drive

Contributing / Non-Contributing: (NC) #1056

Property Owner / Representative: Scott Schmelder & Chris Dangerfield

Description of Work to be done: Remodel of 762 SF Single Family Residence, Demo 2 Each closet structures as shown, Demo and/or reconfigure 9 Each roof planes as shown, Replace and/or install consistent roofing material as shown. Install new pine fascia complete as shown, install seamless gutters as shown, install 1 each new bi-fold door as shown, install 1 each new single hung window as shown, replace 8 each windows in kind as shown. Match infill board and batten siding to existing as shown. Window and door alterations as described on attached schedule.

The 300ft. Notification was sent out on May 3, 2022 – June 6, 2022.

No public comments received at the time of this agenda.

MOTION: Mr. Perfect moved to table this item until the applicants can be reached.

SECOND: Mr. Gaffer

ROLL CALLVOTE:

AYES: Gaffer, Lepley, Perfect and Briggs

NAYS: 0

MOTION PASSED UNANIMOUSLY

NEW BUSINESS

[Agenda Item 2.](#)

Application #: 22-38

Address: 118 Quarry Canyon

Contributing / Non-Contributing: (C) #595

Property Owner / Representative: Patricia Watrous

Description of Work to be done: Small addition to the home for storage.
The 300ft. Notification was sent out on June 17, 2022.
No public comments received at the time of this agenda.

PUBLIC HEARING

CALL FOR THE APPLICATION:

Ms. Watrous spoke regarding her application to the Board and answered questions.

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:

Mr. Perfect opened the Public Hearing

There were no comments in support or opposition.

DECLARE THE PUBLIC HEARING CLOSED:

Mr. Perfect closed the Public Hearing

BOARD DISCUSSION:

Board Discussed

BOARD WILL MOTION AND VOTE

MOTION: Mr. Gaffer moved to approve application 22-38 as submitted.

SECOND: Mr. Perfect

ROLL CALLVOTE:

AYES: Gaffer, Lepley, Perfect and Briggs

NAYS: 0

MOTION PASSED UNANIMOUSLY

Agenda Item 3.

Application #: 22-39

Address: 27 Subway Street

Contributing / Non-Contributing: (C) Commercial

Property Owner / Representative: Mark Gray

Description of Work to be done: Conversion of Window into Door

CALL FOR THE APPLICATION:

Mr. Gray spoke regarding his application to the Board and answered questions

PUBLIC COMMENT:

There were no public comments

BOARD DISCUSSION:

Board discussed

BOARD WILL TAKE A MOTION AND VOTE

MOTION: Mr. Lepley moved to approve application 22-39 with either door (Option 1 or 2) as proposed.

SECOND: Mr. Perfect

ROLL CALLVOTE:

AYES: Gaffer, Lepley, Perfect and Briggs

NAYS: 0

MOTION PASSED UNANIMOUSLY

Agenda Item 4.

Application #: 22-40

Address: 69 Main Street

Contributing / Non-Contributing: (C) Commercial

Property Owner / Representative: Joseph Lewis

Description of Work to be done: Sign

CALL FOR THE APPLICATION:

Mr. David Cobb, Representative for Joseph Lewis spoke regarding this application to the Board and answered questions.

PUBLIC COMMENT:

There were no public comments

BOARD DISCUSSION:

Board discussed

BOARD WILL TAKE A MOTION AND VOTE

MOTION: Mr. Lepley moved to approve application 22-40 without drilling into the brick, but the mortar.

SECOND: Mr. Gaffer

ROLL CALLVOTE:

AYES: Gaffer, Lepley, Perfect and Briggs

NAYS: 0

MOTION PASSED UNANIMOUSLY

Agenda Item 5.

Application #: 22-41

Address: 513 Brophy Avenue

Contributing / Non-Contributing: (C) #369

Property Owner / Representative: Dr. James Shorten

Description of Work to be done: Increase the footprint of the home by pushing out the kitchen wall 6'.

The 300ft. Notification was sent out on June 22, 2022.

No public comments received at the time of this agenda.

PUBLIC HEARING

CALL FOR THE APPLICATION:

Dr. Shorten spoke regarding his application to the Board and answered questions.

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:

Mr. Perfect opened the Public Hearing

There were no comments in support or opposition.

DECLARE THE PUBLIC HEARING CLOSED:

Mr. Perfect closed the Public Hearing

BOARD DISCUSSION:

Board Discussed

BOARD WILL MOTION AND VOTE

MOTION: Mr. Gaffer moved to approve application 22-41 as presented.

SECOND: Mr. Briggs

ROLL CALLVOTE:

AYES: Gaffer, Lepley, Perfect and Briggs

NAYS: 0

MOTION PASSED UNANIMOUSLY

Agenda Item 6.

Approval of the April 6, 2022, Design Review Board Meeting Minutes.

MOTION: Mr. Briggs moved to accept the April 6, 2022, Design Review Board Meeting Minutes.

SECOND: Mr. Perfect

ROLL CALLVOTE:

AYES: Gaffer, Lepley, Perfect and Briggs

NAYS: 0

MOTION PASSED UNANIMOUSLY

Staff Comments (NO DISCUSSION)

- **UPDATED:** Burkert Application for DEMO at 127 Star Avenue (Burnt Structure) was given an administrative approval
- **UPDATED:** Application for 517 A Mayor Avenue will be submitted by Mr. Guy; it will come before the Board in August

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

- Design Review Board Guidelines for review / approval.

Adjournment: 6:20PM

MOTION: Mr. Briggs moved to adjourn

SECOND: Mr. Perfect

MOTION PASSED UNANIMOUSLY