

Mission Statement
“To Transform Lives and Enrich our Community Through the Arts”



WEDNESDAY, SEPTEMBER 14, 2022, AT 5:30 PM

SPECIAL SESSION
ACTION AGENDA

**THIS MEETING WILL BE HELD IN THE CITY OF BISBEE CITY HALL BUILDING
LOCATED AT 915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

Call to Order: 5:33PM

Roll Call:

Amy Brett **EXCUSED**

Jenny Druckman **EXCUSED**

Bill Higgins – **P**

Holly Priestley – **P**

Angela Rockefeller **EXCUSED**

Karen Schumacher, Chair Person– **P**

Sharon Stetter, Vice-Chair– **P**

Leslie Johns, City Council Liaison– **P**

Nina Williams, Staff Liaison– **P**

Call to Public: NONE

Item 1.

APPROVAL OF THE MINUTES OF THE AUGUST 22, 2022, SPECIAL MEETING

MOTION: Commissioner Higgins moved to approve the minutes of the August 22, 2022, Special Meeting.

SECOND: Commissioner Stetter

MOTION PASSED: UNANIMOUSLY

Item 2.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR THE BISBEE
FESTIVAL OF THE ARTS EVENT: (THESE ITEMS MAY BE DISCUSSED IN ANY ORDER)**

- **DISCUSSED: DEADLINES FOR ART FESTIVAL**
- **DISCUSSED: WEBSITE FOR ART FESTIVAL**
- **DISCUSSED: ADVERTISING**
- **DISCUSSED: SIGNS/BANNERS FOR EVENT & PRINTING NEEDS FOR EVENT**
- **DISCUSSED: FUNDRAISER**
- **DISCUSSED: GALLERIES**
- **DISCUSSED: VOLUNTEERS (T-SHIRTS FOR VOLUNTEERS)**
- **DISCUSSED: VENDORS**
- **DISCUSSED: CENTRAL SCHOOL EVENT**
- **DISCUSSED: BUS SCHEDULE**

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- **DISCUSSED: ALCOHOL**
- **DISCUSSED: FOOD TRUCKS / FOOD STALLS**
- **DISCUSSED: CATALOG UPDATE**
- **DISCUSSED: CONNECTING WITH LUKE OLDFIELD AND OWNER OF CARS ON ERIE STREET This item will be brought back at the next meeting.**
- **DISCUSSION AND POSSIBLE APPROVAL OF THE PUBLISHING OF THE EXHIBITION CATALOG IN THE AMOUNT OF \$4,946.04**
MOTION: Commissioner Stetter moved to approve the publishing of the Exhibition Catalog in the amount up to \$4,946.04.
SECOND: Commissioner Higgins **MOTION PASSED: UNANIMOUSLY**
- **DISCUSSION AND POSSIBLE APPROVAL TO PAY UP TO \$750.00 FOR FINAL PRINTING NEEDS FOR THE BISBEE FESTIVAL OF THE ARTS**
MOTION: Commissioner Higgins moved to approve paying up to \$750.00 for final printing needs for the Bisbee Festival of the Arts.
SECOND: Commissioner Stetter **MOTION PASSED: UNANIMOUSLY**
- **DISCUSSION AND POSSIBLE APPROVAL TO PAY UP TO \$1000.00 FOR ALCOHOL FOR THE BISBEE FESTIVAL OF THE ARTS**
MOTION: Commissioner Priestley moved to approve paying up to \$1,000.00 for alcohol for the Bisbee Festival of the Arts.
SECOND: Commissioner Stetter **MOTION PASSED: UNANIMOUSLY**
- **DISCUSSION AND POSSIBLE APPROVAL TO PAY UP TO \$500.00 FOR ADDITIONAL SUPPLIES SUCH AS FENCING AND WRIST BANDS FOR THE BISBEE FESTIVAL OF THE ARTS**
MOTION: Commissioner Stetter moved to approve paying up to \$500.00 for additional supplies such as fencing and wrist bands for the Bisbee Festival of the Arts.
SECOND: Commissioner Higgins **MOTION PASSED: UNANIMOUSLY**
- **DISCUSSION AND POSSIBLE APPROVAL TO CHOOSE A CATERER FOR THE FUNDRAISER EVENT AND TO PAY THEM**
MOTION: Commissioner Stetter moved to approve choosing High Desert to be the caterer for the fundraiser event and to pay them in the amount of \$1,000.00.
SECOND: Commissioner Priestley **MOTION PASSED: UNANIMOUSLY**
- **DISCUSSION AND POSSIBLE APPROVAL TO PAY VISTAPRINT UP TO \$200 FOR TABLE TENTS ADVERTISING THE BISBEE FESTIVAL OF THE ARTS This item was not needed.**

Item 3.

DISCUSSION ON ANY ADDITIONAL ITEMS RELATED TO THE BISBEE ARTS FESTIVAL EVENT
NOTHING DISCUSSED

Item 7.

UPDATE/DISCUSSION REGARDING THE FOLLOWING:

- **CIG ART MACHINE – Commissioner Stetter stated she would be sending in the September Report to pay the Artist's.**
- **SOCIAL MEDIA – NOT DISCUSSED**
- **LOCAL ARTIST VIDEO – NOT DISCUSSED**
- **WINDOW / WINDOW TRIBUTE – The commission will bring this back at the next meeting for discussion and vote.**

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Item 8.

FUTURE AGENDA ITEMS (NO DISCUSSION)

ADJOURNMENT:5:59PM