

## ACTION AGENDA

### REGULAR SESSION OF THE EMPLOYEE COUNCIL MEETING WEDNESDAY, AUGUST 8, 2018 COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM

ACTION AGENDA OF THE REGULAR SESSION OF THE CITY OF BISBEE EMPLOYEE COUNCIL HELD ON WEDNESDAY, AUGUST 8, 2018 AT 10:00 A.M. IN THE COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM, 1415 MELODY LANE, BLDG G, BISBEE, ARIZONA.

#### ROLL CALL

Yvonne Ward	Finance – P	Connie Armstrong	Queen Mine Tour - A
Nina Williams	City Clerk's Office, Chair - P	Joe Ward	Community Development - A
Ramon Borbon	Fire Dept. – A	Alison Williams	Library - P
Kevin Pacheco	Fire Dept. – A	Matthew Gurney	Public Works - P
Andrew Deford	Police Dept. – A	Daniel S. Duchon	Staff Liaison - P
Brian Swan	Police Dept. - A		

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

1. Presentation and discussion:
  - a. Charter review of Employee Council functions

Mr. Duchon presented on the Employee Council functions per the City Charter

- b. Review of Employee Council departments/members

Members and Staff Liaison discussed the issues with the 2014 Council approved org chart, the current actual structure of the City, and the Charter language regarding membership on the Employee Council.

2. Discussion of potential by-laws

Members and Staff Liaison discussed potential by-laws such as: number of representatives per current department; police/fire union representation; non-supervisory representation; terms lengths; term limits; chair terms; election frequency; minutes; and establishing relations with the Civil Service Commission.

3. Discussion of future agenda items.

Members suggested presentations on the Personnel Rules and Regulations and the Grievance Process.

#### COMMENTS

None

ADJOURNMENT

**Motion:** Alison Williams

**Second:** Nina Williams

**Vote:** Unanimous

Meeting adjourned at 10:55 am